

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)  
 Tornado Drill (2 required, one in March)  
 Lock Down (3 required)  
 Lockdown (recess or cafeteria)  
 Lockdown (Air handlers off, reacting to hazardous material)

## Time of Drill

- Standard  
 Class Change  
 Recess  
 Other Events

Name of Reporting School: \_\_\_\_\_ Mid Peninsula School District \_\_\_\_\_

Date of Drill: 01/20/2017 Time drill was held: 12:00 (pm)

Exact time required to evacuate/shelter/secure: \_\_\_\_\_ 2 min. 35seconds \_\_\_\_\_

Total Participants: 180

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 2016-17.

Name of person conducting drill: \_\_\_\_\_ Eric VanDamme \_\_\_\_\_

Title of person conducting drill: \_\_\_\_\_ Principal \_\_\_\_\_

Signature of person conducting drill: \_\_\_\_\_  \_\_\_\_\_

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title - \_\_\_\_\_

## **AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title Michigan State Police Trooper Dale Hongisto 

## **OR**

Fire (fire chief or designee)

Name & Title \_\_\_\_\_